

# Guideline for Presentation

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## ORAL PRESENTATION

### SESSION ORGANIZATION

The moderator of each session is entirely responsible for session organization. Although presentation should be ended within designated times principally, you are kindly asked to follow the moderator's instructions.

### PRESENTATION TOOLS

You are requested to make your presentation by Microsoft PowerPoint. A beam projector and a laptop will be prepared in each session room. Please bring your presentation file on USB. You can also send presentation material(file) before the conference by email at [bh@nuricomm.net](mailto:bh@nuricomm.net). The OS of the laptop is Windows 7, and MS Office 2010 is available. Connection cables will also be prepared on site. The default resolution is 1024 X 768. Please consider those conditions if you use other OS. It is possible to use your own laptop. If you want to use other types of computers such as Macintosh, please bring a suitable adapter by yourself. It is still recommendable not to use your laptop for saving the time for connection.

### IN-ADVANCE FILE CHECK

Presenters are requested to show up in the designated preview room at least an hour before the session start time. Then, please copy your Power Point file into the computer according to staff's instructions and check if your file works well. In case you use your computer, please check the connection status between your computer and the projector.

### INSTRUCTION FOR USING YOUR OWN COMPUTER

#### **Voltage & Frequency**

Electricity in Republic of Korea is 220 Volts, alternating at 60cycles per second. If you plan to bring a device that does not accept 220 Volts at 60 Hertz to Jeju, you will need a voltage converter.

#### **Plug Adapters & Connector**

Outlets in Republic of Korea generally accept 1 type of plug: Two Round Pins



If your appliances plug has a difference shape, you need a plug adapter.

The connector to the projector is a VGA cable shown below.

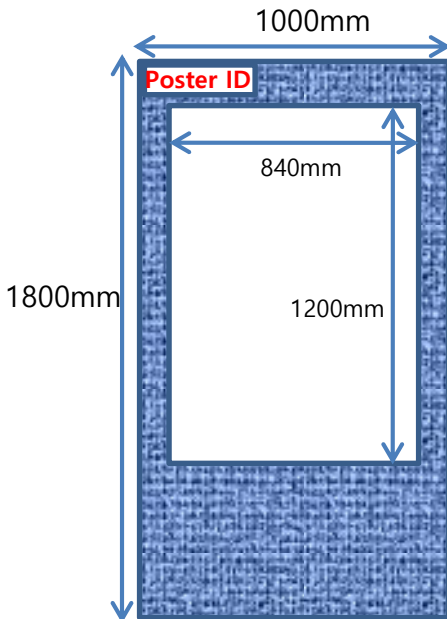


If you bring other types of computer such as Macintosh, please bring as suitable adapter by yourself.

## POSTER PRESENTATION

### PRESENTATION TOOLS

One presentation can use one board that will be prepared in poster session hall. The board can hold about A0-size (1200mm height and 840mm width) poster shown below.



※ Presenters are requested to print out and bring your poster yourself. On-site printing service is not available.

### ON-SITE PREPARATIONS

Plastic tapes and drawing pins will be provided on-site, if necessary. Poster display and presentation hours are as follows:

Date	Set-up	Display	Dismantlement
Wednesday, Nov. 22	15:30 – 16:00	16:00 – 18:00	18:10 – 20:00